

Independent Mental Capacity Advocate (IMCA);
Those with Lasting Power of Attorney
Court Appointed Deputy
Nominated representative/nearest family member
Other family members who have an interest in your mental health and care
Court of Protection

- x Appropriate adult / children's social care team(s) including safeguarding
- x Police
- x Other Worcestershire County Council services as appropriate including Legal Services

We do have specific data sharing agreements in place with local agencies and sometimes the law requires that we may have to pass your details on to a third party, for example, to prevent crime.

Information will only ever be shared when it is strictly necessary to help us provide effective services and you may have the right to refuse. We will not pass it onto any other parties unless required to do so by law or in all reasonable circumstances the disclosure is fair and warranted for the purposes of processing or subject to a legal data protection exemption.

Statistical, anonymised data is shared with NHS Digital and other Worcestershire County Council services.

How long we will hold your information

The standard record retention for information about mental health service provision is 8 years from closure of services. Information related to those sectioned under the Mental Health Act 1983 is retained for 20 years from end of treatment.

However, there are also a range of other retention periods affecting different types of information and service needs depending on the type of information and service. More information about our retention periods can be found in our [summary Disposal Schedule](#).

Please note stated retention periods may be subject to any legal holds imposed under the Inquiries Act 2005 that may concern the information and override standard retention periods.

Your information rights

You are entitled to a copy, or a description, of the personal data we hold that relates to you, subject to lawful restrictions. Please go to our [Make a Data Protection Request webpage](#) to find out how to make a request.

You may be entitled to rectification, restriction, objection, and erasure of your personal information depending on the service and legal basis. Please in the first instance contact your Social Worker or care provider to exercise these Information Rights or call the Worcestershire County Council Adult Contact Team on 01905 768053 or email at adultteam@worcestershire.gov.uk.

Please see our overarching Privacy Notice (v4.4) 0.5040011r 00248229.081216 0.8615 (())Tj di Adul2